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Per my Convisation with Differe

Executive Secretary

6/27/83

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THE WHITE HOUSE WASHINGTON

Executive Registry
83-3263

June 20, 1983

MEMORANDUM FOR:

BILL CASEY

FROM:

RON MANN

SUBJECT:

White House Personnel Briefing

On Thursday, June 30th at 10:00 a.m. in Room 450 of the Old Executive Office Building, John S. Herrington, Assistant to the President for Presidential Personnel, will conduct a briefing for all department and agency personnel liaisons.

This will be an important meeting at which new policies and procedures will be outlined. The meeting will last approximately one hour.

Please confirm your attendance by calling me by June 27th.

P-100